

NILS Application Document Checklist

Please note: if you wish for this to be a joint application, your partner’s documents must also be presented.

**Proof of Identity/Income:**

Proof of identity (e.g. Centrelink Card, Driver’s License, Proof of Age Card, Community Identity Card, etc.)

A detailed statement of your income from Centrelink with deductions listed

Three most recent pay slips from any casual or part-time work (if applicable)

Most recent bank statements (for at least the last three consecutive months)

**Proof of Address/Expenses:**

One of the following: Rental agreement, statement of rental payments for past three months, statement of mortgage payments for past three months or an official Statutory Declaration signed by a Justice of the Peace (JP) stating your address, length of residence and amount paid fortnightly

Most recent gas account (unless paying through Centrepay)

Most recent electricity account (unless paying through Centrepay)

Most recent water account (unless paying through Centrepay)

Most recent telephone account including mobile phone (where applicable)

Most recent credit card statement

Statements of any other loans/outstanding accounts (e.g. private loans, payday lenders, rent to buy agreements, car loan etc.) *Please note this information is purely for budgeting purposes*

**Quote:**

Written quotes are required on business letterhead with the registered ABN of that business and their bank details for direct payment. Please include the make and model number of the item or service to be purchased.